

# Grading Policy

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Last updated: September 24, 2016

## 1. Scope of Policy

This Policy applies to all submission papers for each lesson assignment, final examinations and intermediate examinations (if any), as well as graduation projects.

## 2. Lesson Assignment

Students' submission papers for assignment of each lesson of a course are marked and graded as follows:

85 — 100	A
70 — 84	B
60 — 69	C
50 — 59	D
0 — 49	F

The marks and grades are awarded by instructors in charge. Outcomes are recorded in Student Service Department and also informed to students within five days from submission date.

## 3. Final Examination

Final examination and intermediate examination (if any) of a course, are marked and graded as follows.

85 — 100	A
70 — 84	B
60 — 69	C
50 — 59	D
0 — 49	F

The marks and grades are awarded by instructors in charge. Grades A and B are passing grade. Grade C students may take reexamination till passing grade is awarded. Grades D and F are failure, and credits are not given to the students who are awarded as failure.

## 4. Graduation Project

Students' submission papers for their graduation projects are marked and graded by the School's investigation committee as follows.

85 — 100	A
70 — 84	B
60 — 69	C
50 — 59	D
0 — 49	F

Grades A and B are passing grade. Grade C students may resubmit the graduation project till passing grade is awarded. Grades D and F are failure.